

Charter for Development Committee

Purpose

The Development Committee is charged with focusing the organization and its board on fundraising. The Committee ensures that the Museum's total development program is in concert with the organization's strategic direction and needs. The committee serves as the mechanism by which board members and other volunteers are involved in the fundraising process.

Key responsibilities

The Development Committee shall perform all duties as requested or required by the Board of Trustees. The Development Committee will specifically be responsible for the following duties and responsibilities:

- Advise the Board of Trustees about short-term and long-term fundraising strategies.
- Advise the Board about strategies that strive to increase individual Trustee effectiveness and their abilities to work collaboratively with their peers.
- Devise and make recommendations for the Gift Acceptance Policy.
- Work with the Director of Development to identify and solicit funds from external sources of support including federal/state/local grants, foundations, individuals, corporations, and community organizations.
- Encourage participation by the full Board of Trustees in fundraising efforts.
- Engage in advocacy and networking for the Museum, as appropriate.
- Attend and participate in regular development committee meetings.

Time Commitment

- 1-5 hours per month

Staff Support

The Director of Development and Executive Director will work to support the Development Committee, supplying assistance and support as needed.